

Ignatian Experience –Payment Schedule

When, where, and how to pay? What about airfare?

When: See the chart below for the payment deadlines. We will send everyone a billing reminder before each payment is due. If you ever need additional time with a particular payment contact your group leader at school and he or she will get you an extension.

Payment Schedule		
Description	Due Date	Amount
Deposit	At time of registration	\$1000
Payment #1	Friday, January 26, 2018	\$1500
Payment #2	Friday, March 16, 2018	\$1049
Payment #3	Friday, May 4, 2018	Airfare*

Where: All check payments can be mailed directly to the tour company. The check should be made out to **AFAR & AWAY TRAVEL, LLC.**

Here is our mailing address:

AFAR & AWAY TRAVEL, LLC
27300 Center Ridge Road
PO Box 450761
Westlake, Ohio 44145

How: Make sure to write “**Pilgrimage**” and the **student participant name** on the memo line of the check.

If you are paying by credit card you will receive an invoice with a secure link to your billing email the week the payment is due. If you choose to pay for your trip through a credit card you will be charged a 3% convenience fee per payment. There is no additional fee if you pay by check. Everyone has the option to pay by check or credit card.

Airfare: **Airfare will be purchased for the group and each participant will be billed/invoiced with the purchase price. The airfare is billed as the final payment. We are currently working to find the best airfare option possible. We will communicate this information as soon as we determine what our best option is for the flights.**

If you withdraw from the program after the airline tickets are purchased, be advised the tickets are non-refundable. You will receive the airline confirmation number and will be able to utilize the credit according the policy of the carrier.

Fairfield Prep Ignatian Experience – Remittance Form

Please mail payments to:

AFAR & AWAY TRAVEL, LLC
27300 Center Ridge Road
P.O. Box 450761
Westlake, Ohio 44145

Participant Information:

Name: _____
Last First Middle

Street

City State Postal Code

Payment Amount: _____